

# CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT

District Office – Wesley Chapel, Florida (813) 994-1001  
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614

August 1, 2022

Board of Supervisors  
**Connerton East Community  
Development District**

## AGENDA

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Connerton East Community Development District will be held on August 9, 2022 at 9:30 a.m., at the offices of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. The following is the agenda for the meeting:

### **BOS MEETING:**

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of Regular Board of Supervisors Meeting  
Minutes for July 12, 2022 ..... Tab 1
  - B. Ratification of Operation & Maintenance  
Expenditures for June 2022 ..... Tab 2
- 4. BUSINESS ITEMS**
  - A. Consideration of Dog Station and Trash  
Can Maintenance..... Tab 3
  - B. Consideration of Transfer of Environmental  
Resource Permit ..... Tab 4
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. Interim Engineer
  - C. District Manager ..... Tab 5
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

*Debby Wallace*

Debby Wallace  
District Manager

# Tab 1

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**CONNERTON EAST  
COMMUNITY DEVELOPMENT DISTRICT**

The regular Meeting of the Board of Supervisors of Connerton East Community Development District was held on **Tuesday, July 12, 2022 at 10:21 a.m.** at Residence Inn by Marriott Tampa, located at 2101 Northpointe Parkway, Lutz, Florida 33588.

Present and constituting a quorum:

Kelly Evans	<b>Board Supervisor, Chairman</b>
Laura Coffey	<b>Board Supervisor, Vice-Chairman</b>
Lori Campagna	<b>Board Supervisor, Assistant Secretary</b>
Alec Morris	<b>Board Supervisor, Assistant Secretary</b>
Chris Smith	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Debby Wallace	<b>District Manager, Rizzetta &amp; Company</b>
John Vericker	<b>District Counsel, Straley Robin Vericker (via conf. call)</b>

Audience	<b>None</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Debby Wallace opened the regular CDD Meeting in person at 10:21 a.m. and noted that there were no audience members in attendance.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There were no audience members present.

**THIRD ORDER OF BUSINESS**

**Consideration of Regular Meeting  
Minutes for June 14, 2022**

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the Regular Meeting Minutes for June 14, 2022 for the Connerton East Community Development District.
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**CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT**  
**July 12, 2022 - Minutes of Meeting**  
**Page 2**

47 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**  
48 **Maintenance Expenditures for May**  
49 **2022**  
50

On a Motion by Ms. Evans, seconded by Mr. Smith, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures May 2022 (\$21,275.91) for the Connerton East Community Development District

51 **FIFTH ORDER OF BUSINESS** **Consideration of Resolution 2022-10;**  
52 **Dog Park Policies**  
53  
54

On a Motion by Ms. Campagna, seconded by Mr. Morris, with all in favor, the Board of Supervisors approved Resolution 2022-10; Dog Park Policies, for the Connerton East Community Development District.

55 **SIXTH ORDER OF BUSINESS** **Consideration of Grant of Wall**  
56 **Easement**  
57  
58

On a Motion by Ms. Campagna, seconded by Ms. Evans, with all in favor, the Board of Supervisors approved the Grant of the Wall Easement, for the Connerton East Community Development District.

59 **SEVENTH ORDER OF BUSINESS** **Public Hearing on Adopting Fiscal Year**  
60 **2022-2023 Budget**  
61  
62

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors opened the Public Hearing, for the Connerton East Community Development District.

63  
64 No public present.  
65

On a Motion by Mr. Smith, seconded by Ms. Coffey, with all in favor, the Board of Supervisors closed the Public Hearing, for the Connerton East Community Development District.

66 **EIGHTH ORDER OF BUSINESS** **Consideration of Resolution 2022-11;**  
67 **Adopting Fiscal Year 2022-2023 Final**  
68 **Budget**  
69  
70

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved Resolution 2022-11; Adopting Fiscal Year 2022-2023 Final Budget, for the Connerton East Community Development District.

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75 **NINTH ORDER OF BUSINESS** **Public Hearing on Adopting Levying of**  
76 **Assessments for Fiscal Year 2022-2023**  
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78 Ms. Wallace reviewed the purpose of the public hearing and stated she had copy of  
79 the assessment roll.  
80

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors opened the Public Hearing, for the Connerton East Community Development District.

81  
82 No public present.  
83

On a Motion by Mr. Smith, seconded by Ms. Coffey, with all in favor, the Board of Supervisors closed the Public Hearing, for the Connerton East Community Development District.

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85 **TENTH ORDER OF BUSINESS** **Consideration of Resolution 2022-12;**  
86 **Levying of Assessments for Fiscal**  
87 **Year 2022-2023**  
88

On a Motion by Ms. Coffey, seconded by Mr. Smith, with all in favor, the Board of Supervisors approved Resolution 2022-12; Levying of Assessments for Fiscal Year 2022-2023, for the Connerton East Community Development District.

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90 **ELEVENTH ORDER OF BUSINESS** **Consideration of Resolution 2022-13;**  
91 **Setting Meeting Schedule for Fiscal**  
92 **Year 2022-2023**  
93

On a Motion by Ms. Evans, seconded by Mr. Morris, with all in favor, the Board of Supervisors approved Resolution 2022-13; Setting Meeting Schedule for Fiscal Year 2022-2023, for the Connerton East Community Development District.

94  
95 **TWELFTH ORDER OF BUSINESS** **STAFF REPORTS**  
96

97 **A. District Counsel**  
98 No report.

99 **B. District Engineer**  
100 Not present. Ms. Coffey stated that permits are anticipated in 2 weeks.  
101

102 **C. District Manager Report**  
103 Ms. Wallace reminded the Board of Supervisors of the next meeting is scheduled  
104 for August 9, 2022 at 9:30 a.m. at the offices of Rizzetta & Company, located at  
105 5844 Old Pasco Road Suite 100, Wesley Chapel, FL 33544.  
106

107 The Board directed the District Manager to collect proposal for Poop 911 for the  
108 dog station and trash can at the dog park.

109

110

**THIRTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

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No supervisor requests.

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**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On a motion from Ms. Evans, seconded by Ms. Campagna, the Board approved to adjourn the meeting at 10:36 a.m. for the Connerton East Community Development District.
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\_\_\_\_\_  
Assistant Secretary

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Chairman / Vice-Chairman

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## **Tab 2**

# CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT

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District Office · Wesley Chapel, Florida · (904) 436-6270

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

## **Operation and Maintenance Expenditures June 2022 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2022 through June 30, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$15,165.21**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary



## Connerton East Community Development District

### Paid Operation & Maintenance Expenditures

June 1, 2022 Through June 30, 2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Gig Fiber LLC	001065	0622019	Solar Light Lease 06/22	\$ 2,894.32
Kelly Evans	001064	KE061422	Board of Supervisors Meeting 06/14/22	\$ 200.00
Laura Coffey	001062	LC061422	Board of Supervisors Meeting 06/14/22	\$ 200.00
Lori Campagna	001063	LC-061422	Board of Supervisors Meeting 06/14/22	\$ 200.00
Mike Fasano	001058	060122 Pasco County	Tax Collector Fees - FY22/23 Non-Ad Valorem Assessment	\$ 700.00
Pasco County Property Appraiser	001061	060822 Property Appraiser	Property Appraiser FY22/23	\$ 750.00
Residence Inn	001060	061422-Residence Inn	FY 2022-2023 Final Budget Public Hearing - Banquet Event	\$ 101.00
Rizzetta & Company, Inc.	001066	INV0000068718	District Management Fees 06/22	\$ 3,300.00
Sitex Aquatics	001067	6201B	Monthly Lake Maintenance 06/22	\$ 410.00
Steadfast Environmental LLC	001068	SM-6690	Landscape Maintenance 06/22	\$ 5,046.59
Steadfast Environmental LLC	001068	SM-6748	Irrigation Service Request 05/22	\$ 341.70

# Connerton East Community Development District

## Paid Operation & Maintenance Expenditures

June 1, 2022 Through June 30, 2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Times Publishing Company	001069	0000229575 06/15/22	Account #318476 Legal Advertising 06/22	\$ 128.80
Times Publishing Company	001069	0000229581 06/08/22	Account #318476 Legal Advertising 06/22	<u>\$ 892.80</u>
<b>Report Total</b>				<b><u>\$ 15,165.21</u></b>